



GOVERNMENT GENERAL DEGREE COLLEGE, RANIBANDH

Office of the Principal

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## Academic Calendar (College)

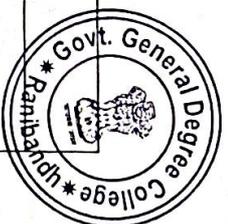
Odd Semester (July, 2025 to December, 2025)



Month	No. of Days	Govt. Holidays (Excluding Sundays)	Working Days	Activities	Effective Teaching-learning Days	Remarks
July	31	02	26	<ol style="list-style-type: none"><li>1. Departmental meeting for Academic planning – within 2<sup>nd</sup> Week</li><li>2. Preparation of Class Routine and Dept. Routine- 3<sup>rd</sup> Week</li><li>3. Distribution of Syllabus by the Department – within 3<sup>rd</sup> Week</li><li>4. Preparation of Lesson plan by the Department – within 3<sup>rd</sup> Week</li></ol>	0	Classes of Odd Semester have not been started for late session of Even Semester / Remedial classes for Previous Semester
August	31	04	22	<ol style="list-style-type: none"><li>1. Preparation of Student Attendance Register – within 1<sup>st</sup> Week</li><li>2. Inauguration of classes of 1<sup>st</sup> Semester (Course Structure, Rules &amp; Regulations, Scholarship &amp; Facilities etc.)</li><li>3. Induction Programme by the Departments (COs, POs, Mentor-Mentee etc.)</li><li>4. Celebration of Independence Day – 15<sup>th</sup></li></ol>	22	

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				<ol style="list-style-type: none"> <li>Preparation of Mentor-Mentee list for 1st Semester - within 3rd Week</li> <li>Inauguration of Class of 3rd and 5th Semester- 4th Week</li> <li>Introductory Class (Detail description of Course, Papers and Syllabus; Giving Idea of COs; Acquaintance with class routine, Mentor and Student list etc.) - 2 class hours</li> </ol>		
September	1st September to 27th September (27 Days)	05	21	<ol style="list-style-type: none"> <li>Inauguration of Internship for Semester V Students</li> <li>Celebration of Teachers' Day</li> <li>First meeting of Mentor-Mentee: 2nd week</li> <li>One Tutorial Class for each paper- 3/4 Classes (1 class hour for each paper)</li> <li>Class Test for 1st Semester of 10 Marks for Each Paper- 2nd week (Dept. will provide a routine to the students and IQAC)</li> <li>Celebration of Birth Day of Ishwar Chandra Vidyasagar - 26th September</li> <li>Parent-Teacher Meeting-Last Week</li> </ol>	20	<ol style="list-style-type: none"> <li>Reporting regarding ICT tool used, Use of Discussion method, Debate or any other activity-based learning methods. (Format attached)</li> <li>List of Study materials provided to the students (Format attached) Tutorial Class Routine Attached</li> </ol>
	28th September to 30th September (Puja Vacation) (3 Days)					
October	1st October to 7th October (Puja Vacation) (7 Days)	12	13	1. One special lecture will be organised for each semester - 1st week	15	
	8th October to 19th October (Detention) (12 Days)			2. Surprise Test/Open Book Evaluation- 4th week		
	20th October to 24th October (Kali)			3. Submission of Syllabus progression report to the Dept. - Last Working Day of October		

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	puja, & Bhatriidwitiya) (5 Days)			4. Submission of Previous 2 months Attendance Report to IQAC and display attendance report on the notice board Last working day of October		
	25 <sup>th</sup> October to 1 <sup>st</sup> November (Detention) (8 Days)			5. Students Feed-back regarding teaching-learning of the department.		
November	2 <sup>nd</sup> November to 30 <sup>th</sup> November	03	23	<ol style="list-style-type: none"> <li>1. Publication of Wall Magazine</li> <li>2. Group Discussion or Debate – 2<sup>nd</sup> Week</li> <li>3. HOI &amp; IQAC meet with Students</li> <li>4. PPT presentation by students</li> <li>5. Seminar (Intra or Inter departmental)</li> <li>6. University Internal Test- 3<sup>rd</sup> Week (All Dept. at once)</li> <li>7. Mentor-Mentee 2<sup>nd</sup> Meeting</li> <li>8. Preparation for remedial class</li> <li>9. Assignment</li> <li>10. Teaching by Senior Class Students/ Peer Teaching- 4<sup>th</sup> Week</li> <li>11. Celebration of Birth Day of Birsha Munda – 15<sup>th</sup></li> </ol>	20	
December	1 <sup>st</sup> December To 21 <sup>st</sup> December (21 Days)	01	26	<ol style="list-style-type: none"> <li>1. At least one Online Special Lecture for each and every paper: – 1<sup>st</sup> &amp; 2<sup>nd</sup> week</li> <li>2. Peer-Teaching/Quiz- 1<sup>st</sup> week</li> <li>3. Syllabus Progression Report</li> <li>4. Attendance report Submission</li> <li>5. Special Classes for meeting up the demand of students</li> </ol>	25	

  
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	22 <sup>nd</sup> December to 31 <sup>st</sup> December (Detention) (10 Days)	27	131	6. Mock Test (as like end semester examination)	106	
				7. Santali Bhasa Swikriti Diwas - 22 <sup>nd</sup>		
				8. Semester wise Departmental Academic Audit report, Plan of Action & Action Taken report will submit to the Office		
				9. Freshers' Welcome, Annual Cultural Programme & Annual Departmental Exhibition		
				10. Department wise feedback collection and approved by IQAC		
				11. Feedback collection, analysis, action taken & approved by university then upload in Website on teaching-learning process and infrastructure from Students, Teachers, Parents and Alumni by IQAC		
				12. Feedback on performance of Teachers from the students by HOI		
Total	184	27	131		106	

**\*\* Reports from all the committees in action taken format should be verified & approved by TCS and IQAC (Semester-wise)**

**\*\* Departmental Academic Audit & Plan of Action -taken (semester-wise) should be submitted to the office of HOI.**

**\*\*Total number of Sundays - 26**

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