



GOVERNMENT GENERAL DEGREE COLLEGE, RANIBANDH
Office of the Principal

Vill + P.O. : Rautara *P.S. : Barikul *Dist. : Bankura *Pin Code: 722135* West Bengal* India
Ph.: +917872790264* e-mail: govtgencol.ranibandh@gmail.com* Website: ranibandhgovtcollege.org

Ref. No. RGC/2020/ICC

Date: 09.07.2020


Constitution of Internal Complaint Committee (ICC)

(As per POSH Act 2013)

An Internal Complaints Committee (ICC) has been set up under the Teachers Council for dealing with the complaints filed under the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013. The committee consists of the following members w.e.f. 09.07.2020

Sl No.	Name	Role	Designation
1.	Mrs. Snigdha De	Convenor	Assistant professor and HOD, Department of Bengali
2.	Mr. Ramkrishna Saha	Member	Assistant professor and HOD, Department of History
3.	Mr. Nurul Hasan	Member	Assistant professor, Department of English

The committee will maintain a fair and strict application of the zero tolerance principles of discipline, accountability, credibility and direction. This will ensure that no student and staff faces any mental and sexual harassment in the college premises.


Officer-in-Charge

Officer-in-Charge
G.G.D.C. Ranibandh
Rautara, Bankura, 722135



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
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NOTICE

Date: 11.07.2020

A virtual meeting of the Internal Complaints Committee of GGDC, Ranibandh is scheduled to be held on 13.07.2020 at 2:00 pm. The meeting will be conducted through Google meet platform & link will be shared prior to the meeting. All the members of the ICC are requested to attend the meeting in due time to discuss the following agenda.

1. Determining the functions of the committee.
2. Matters arising.


Officer-in-Charge

Officer-in-Charge
G.G.D.C. Ranibandh
Rautara, Bankura, 722135

Snigdha De.

Convenor

Convenor

Internal Complaints Committee

**G.G.D.C. Ranibandh
Rautara, Bankura, 722135**

Resolution

Date: 13.07.2020

Google meet Platform

Time: 2:00 PM

Signature of members present: -

1. MSJ (Madhusudan Garain)
2. Ramkrishna Saha (Ramkrishna Saha)
3. Nurul Hasan (Nurul Hasan)
4. Smigdha De. (Smigdha De)

Agenda: As per the notification dated on 11th July, the following topics are discussed today.

1. Determining the functions of the committee.
2. Matters arising.

Resolution: This is the first meeting of Internal Complaints Committee.

In today's meeting, the Officers-in-Charge of the college

Mr. Madhusudan Garain was elected the president of the meeting and with his permission the meeting started. The issues mentioned in today's meeting were discussed in phases.

1. The Internal Complaints Committee will maintain a fair and strict enforcement of discipline, accountability, credibility and zero tolerance policy of this institution. For that, the committee organized class campaigns through online mode.
2. The committee will maintain a register to endorse the complaint received by it and keep the contents confidential, if it is so desired, except to use the same for discreet investigation.
3. The committee will hold a meeting with the complainant within five days of the receipt of the complaint, but not later than a week in any case.
4. At the first meeting, the committee members shall hear the complainant and record her allegations. The complainant can also submit any corroborative material with a documentary proof, oral and written material etc. to substantiate her or his complaint.
5. Thereafter, the person against whom complaint is made may be called for a deposition before the committee and an

opportunity will be given to him or her to give an explanation, there after, an enquiry shall be conducted.

6. In the event the complaint does not mean an offence of Harassment, the same would be dropped after recording the reasons thereof. In case the complaint is found to be false, the complainant shall, if deemed fit, be liable on appropriate disciplinary action by the committee.

7. Internal Complaints Committee meet at least twice in a calender year but in case of any emergent situation or if the situation demands so, the members shall not hesitate to meet any number of times for the sake of the institution.

Since there were no other issues to discuss, after a brief speech by the President, the meeting concluded with a vote of thanks to the members present.

Srijata Das
Convenor

Internal Complaints Committee
G.G.D.C. Ranibandh
Rautara, Bankura, 722135



GOVERNMENT GENERAL DEGREE COLLEGE, RANIBANDH
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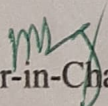
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NOTICE

Date: 22.02.2021

A virtual meeting of the Internal Complaints Committee is scheduled to be held on 27.02.2021 at 4:00 pm. The meeting will be conducted through Google meet platform & link will be shared prior to the meeting. All the members of the ICC are requested to attend the meeting in due time to discuss the following agenda.

1. Confirmation of previous meeting.
2. Review of the activity of the committee.
3. Matters arising.


Officer-in-Charge

Officer-in-Charge
G.G.D.C. Ranibandh
Rautara, Bankura, 722135

Sriyidha De .

Convenor

Convenor

Internal Complaints Committee

G.G.D.C. Ranibandh
Rautara, Bankura, 722135

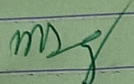
Resolution

Date: 27.02.2021

Google meet platform

Time: 4:00 PM

Signature of the members present:

1.  (Madhusudan Ganain). Snigdha De. (Snigdha De)
2. Nurul Hasan (Nurul Hasan)
3. Ramkrishna Sahu (Ramkrishna Sahu)

Agenda: As per the notification dated 22.02.2021, the following topics are discussed today:

1. Confirmation of previous meeting.
2. Review of the activity of the committee.
3. Matters arising.

Resolution:

In today's meeting, the Officer-in-charge Mr. Madhusudan Ganain, was elected as the president of the meeting and with his permission, the work of the meeting started. The issues mentioned in today's meeting were discussed in phases.

1. The minutes of last meeting was read and confirmed unanimously.
 2. A review of the activities of the past few months was made and it was found that no instance of any problem and complaint which could be taken into account by this committee was found from any of the stakeholders. But the committee decided to stick to its firm and careful vigil.
 3. Resolved that class campaign will be held through online mode for all students regarding sexual harassment.
- With no further matters to address, the meeting concluded after the President delivered a short speech, followed by a vote of thanks extended to all the attending members.

Snigdha De.

Convenor

Internal Complaints Committee
G.G.D.C. Ranibandh
Rautara, Bankura, 722135



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Ref. No. RGC/2021/ICC

Date: 02.05.2021

Constitution of Internal Complaint Committee (ICC)

This is hereby notified for all concerned that the Internal Complaints Committee of Govt. General Degree College, Ranibandh has been comprising of following members w.e.f. 02.05.2021

Sl No.	Name	Role	Designation
1.	Mrs. Snigdha De	Convenor	Assistant professor and HOD, Department of Bengali
2.	Mr. Ramkrishna Saha	Member	Assistant professor and HOD, Department of History
3.	Mr. Nurul Hasan	Member	Assistant professor, Department of English

The committee will maintain a fair and strict application of the zero tolerance principles of discipline, accountability, credibility and direction. This will ensure that no student and staff faces any mental and sexual harassment in the college premises.

Officer-in-Charge

Officer-in-Charge
G.G.D.C. Ranibandh
Rautara, Bankura, 722135



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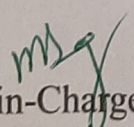


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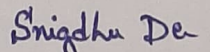
Date: 14.06.2021

A virtual meeting of the Internal Complaints Committee is scheduled to be held on 18.06.2021 at 2:00 pm. The meeting will be conducted through Google meet platform & link will be shared prior to the meeting. All the members of the ICC are requested to attend the meeting in due time to discuss the following agenda.

1. Review of the activity of the committee.
2. Matters arising.


Officer-in-Charge

Officer-in-Charge
G.G.D.C. Ranibandh
Rautara, Bankura, 722135


Snigdha De.

Convenor

Convenor

Internal Complaints Committee
G.G.D.C. Ranibandh
Rautara, Bankura, 722135

Date: - 18.06.2021

Time: 2:00 PM

Google meet platform

Members present:

1. *msy* (Madhusudan Garain)
2. Snigdha De. (Snigdha De.)
- 3.
4. Ramkrishna Seh. (Ramkrishna Seh.)
5. Nurul Hasan (Nurul Hasan)
- 6.

Agenda: As per the notification dated on 14th June, the following topics are discussed today.

1. Review of the activity of the committee.
2. ~~Ma~~ Matters arising.
3. ~~Matters~~ arising.

Resolution:

In today's meeting, the Officer-in-Charge Mr. Madhusudan Garain was elected as the president of the meeting and with his permission the work of the meeting started. The issues mentioned in today's meeting were discussed in phases.

1) First of all, the committee reviewed its works during the past few months. No physical class was taken during this period and no case of harassment was either found. The committee was reformed. But the composition of the committee will not be changed. So, the same members will perform their respective duties.

2) The committee decided to review its activities at regular intervals.

3) It was also decided that the newly admitted students of this college should be informed about this committee and reassured of quick action and redressal in any case of sexual harassment through class compaign. With no further matters to address, the meeting concluded after the President delivered a short speech, followed by a vote of thanks extended to all the attending members.

Snigdha De.

Convenor

Internal Complaints Committee
G.G.D.C. Ranibandh
Rautara, Bankura, 722135



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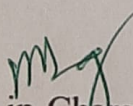


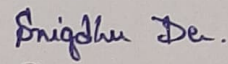
Date: 27.09.2021

An urgent meeting of the Internal Complaints Committee of GGDC, Ranibandh is scheduled to be held on 28.09.2021 at 11:00 am. The meeting will be conducted through Google meet platform & link will be shared prior to the meeting. All the members of the ICC are requested to attend the meeting in due time.

Agenda:

1. Reformation and functions of Internal Complaints Committee.
2. Matters arising.


Officer-in-Charge
Officer-in-Charge
G.G.D.C. Ranibandh
Rautara, Bankura, 722135


Snigdha De.
Convenor

Convenor
Internal Complaints Committee
G.G.D.C. Ranibandh
Rautara, Bankura, 722135

Resolution

Date: 28.09.2021

Google meet Platform

Time: 11:00 am

Signature of the members present:

1. MSJ (Mr. Madhusudan Garain)
2. Sniqha De. (Mrs. Sniqha De)
3. Nurul Hasan (Mr. Nurul Hasan)
4. Ipsita (Mrs. Ipsita Rajwar)
5. Ramkrishna Saha (Mr. Ramkrishna Saha)
6. Tanya (Mrs. Tannay Singha Mahapatra)

Agenda: As per the notification dated on 27th September, the following topics are discussed today.

1. Reformation of ^{and functions} Internal Complaints Committee.
2. Matters arising.

Resolution:

In today's meeting, the Officer-in-Charge Mr. Madhusudan Garain, was elected as the president of the meeting and with his permission, the work of meeting started. The issues mentioned in today's meeting are-

- An Internal Complaints Committee (ICC) of Govt. General Degree College, Ranibandh is re-constituted under the Teachers Council for dealing with the complaints filed under the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013.
- This newly formed committee active from today.
- The Internal Complaints Committee will maintain a register to endorse the complaint received by it and keep the contents confidential, if it is so desired, except to use the same for discreet investigation.
- The Committee will hold a meeting with the complainant within five days of the receipt of the complaint, but not later than a week in any case.
- At the first meeting, the Committee members shall hear the complainant and record her allegations. The complainant can also submit any corroborative material with a documentary proof, oral or written material etc. to substantiate her or his complaint.
- Thereafter, the person against whom complaint is made may be called for a deposition before the Committee and an opportunity will be given to him or her to give an explanation, thereafter, an 'Enquiry' shall be conducted.

• In the event, the complaint does not fall under the purview of Sexual Harassment or the complaint does not mean an offence of Sexual Harassment, the same would be dropped after recording the reason thereof. In case the complaint is found to be false, the complainant shall, if deemed fit, be liable for appropriate disciplinary action by the Committee.

• The Internal Complaints Committee will maintain a fair and strict enforcement of discipline, accountability, credibility and zero tolerance policy of this institution. For that, the committee will promote gender amity and women empowerment among students and staff and conduct periodical awareness programmes.

• The committee decided to review its activities at regular intervals. Since there were no other issues to discuss, after a brief speech by the President, the meeting concluded with a vote of thanks to the members present.

Srigdha De:

Convenor

Internal Complaints Committee

G.G.D.C. Ranibandh

Rautara, Bankura, 722135



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Ref. No. RGC/2021/ICC

Date: 28.09.2021



Constitution of Internal Complain Committee (ICC)

(As per POSH Act 2013)

An Internal Complaints Committee (ICC) has been set up under the Teachers Council for dealing with the complaints filed under the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013.

Sl. No	Name	Role	Designation
1.	Smt. Snigdha De	Presiding Officer	Assistant Professor & HOD, Dept. Of Bengali
2.	Ipsita Rajwar	Member	Assistant Professor, Dept. Of Mathematics
3.	Ramkrishna Saha	Member	Assistant Professor & HOD, Dept. Of History
4.	Tanmay Singha Mahapatra	Member	Assistant Professor, Dept. Of Bengali

Officer-in-Charge

Government General Degree College at Ranibandh

MADHUSUDAN GAROIN
W.B.E.S.

Officer-in-Charge
Govt. General Degree College
Ranibandh, V.P.O. - Rautara
Bankura - 722135, (W.B.)



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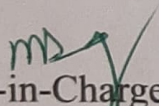
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Date : 05.03.2022

A meeting of the Internal Complaints Committee of GGDC Ranibandh is scheduled to be held on 10.03.2022 at 2:00 pm in the meeting room of the Officer-in-Charge. All the members of the ICC are requested to attend the meeting in due time to discuss the following agenda.

1. Confirmation of previous meeting
2. Review of the activity of the committee.
3. Matters arising


Officer-in-Charge

Officer-in-Charge
G.G.D.C. Ranibandh
Rautara, Bankura, 722135

Snigdha De.

Convenor

Convenor

Internal Complaints Committee
G.G.D.C. Ranibandh
Rautara, Bankura, 722135

Resolution

Date: 10.03.2022

Place: Meeting room of the oic

Time: 2:00 PM

Signature of the members present:

1. MDG (Madhusudan Garain) 4. Snigdha De. (Snigdha De)
2. Rajus (Ipsita Rajwar) 5. Isipatma (Tanmay Singha Mahapatra)
3. Ramkrishna Saha (Ramkrishna Saha)

Agenda: As per the notification dated 05th March, the following topics are discussed today.

1. Confirmation of previous meeting.
2. Review of the activity of the committee.
3. Matters arising.

Resolution:

In today's meeting the Officer-in-Charge of the college Mr. Madhusudan Garain was elected the president of the meeting and with his permission the meeting started. The issues mentioned in today's meeting were discussed in phases.

1. The minutes of last meeting was read and confirmed unanimously.
2. A review of the activities of the past few months was made and it was found that no instance of any problem and complaint which could be taken into account by this committee was found from any of the stakeholders. But the committee decided to stick to its firm and careful vigil.

Resolved all matters. With no further matters to address, the meeting concluded after the President delivered a short speech, followed by a vote of thanks extended to all the attending members.

Snigdha De.
Convenor

Internal Complaints Committee
G.G.D.C. Ranibandh
Rautara, Bankura, 722135



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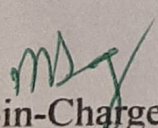
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NOTICE

Date: 09.09.2022

A meeting of the Internal Complaints Committee of GGDC, Ranibandh is scheduled to be held on 13.09.2022 at 3:00 pm in the meeting room of the Officer-in-Charge. All the members of the ICC are requested to attend the meeting in due time.

- Agenda: 1. Discussion regarding arrangement of an awareness programme.
2. Matters arising.


Officer-in-Charge

Officer-in-Charge
G.G.D.C. Ranibandh
Rautara, Bankura, 722135

Snigdha De.

Convenor

Convenor

Internal Complaints Committee

G.G.D.C. Ranibandh
Rautara, Bankura, 722135

Resolution

Date: 13.09.2022

Place: Meeting room

Time: 3:00 PM.

Signature of the members present:

1. ~~M.G.~~ (Madhusudan Garain) (Tanmay Singha Mahapatra)
2. Ramkrishna Saha (Ramkrishna Saha)
3. ~~Rajwar~~ (Ipsita Rajwar)
4. Snigdha De. (Snigdha De)

Agenda: As per the notification dated 9th September, the following topics are discussed today.

1. Discussion regarding arrangement of an awareness programme.
2. Matters arising.

Resolution:

In today's meeting the Officer-in-Charge Mr. Madhusudan Garain, was elected as the President of the meeting and with his permission the work of the meeting started. The issues mentioned in today's meeting were discussed in phases.

- In this meeting, it was decided that, the committee will be organize an awareness programme on 23.09.2022. As there were the fresh admissions to the UG courses, it was resolved that the new students should be informed about the existence and functions of this committee.
- The committee will be invited the honorable Chief Guest and honorable invited speakers of this upcoming programme.
- The committee will be assigned the honorable host of each technical session of this programme.
- Technical expertise will be handed over Mrs. Ipsita Rajwar, Assistant Professor in Mathematics, G.G.D.C, Ranibandh.
- The prospectus of this programme will be designed by Mr. Ramkrishna Saha, Assistant Professor in History, G.G.D.C, Ranibandh.

Snigdha De.
Convenor

Internal Complaint Committee
G.G.D.C. Ranibandh
Rautara, Bankura, 722135



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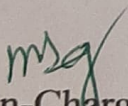


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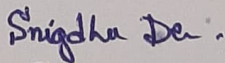
Date: 19.01.2023

A meeting of the Internal Complaints Committee of GGDC, Ranibandh is scheduled to be held on 24.01.2023 at 1:00 pm in the meeting room of the Officer-in-Charge. All the members of the ICC are requested to attend the meeting in due time to discuss the following agenda.

1. Confirmation of previous meeting
2. Review of the activity of the committee.
3. Matters arising


Officer-in-Charge

Officer-in-Charge
G.G.D.C. Ranibandh
Rautara, Bankura, 722135


Convenor

Convenor
Internal Complaints Committee
G.G.D.C. Ranibandh
Rautara, Bankura, 722135

Date: 24.01.2023

Place: Meeting room of the OSC

Time: 1:00 PM

Signature of the members present:

1. *mg* (Madhusudan Garain)
2. Ipsita Rajwar (Ipsita Rajwar)
3. Ramkrishna Saha (Ramkrishna Saha)
4. Sniग्धा De. (Sniग्धा De.)
- 5.

Agenda: As per the notification dated 19th January, the following topics are discussed today.

1. Confirmation of previous meeting.
2. Review of the activity of the committee.
3. Matters arising.

Resolution: -

In today's meeting the Officer-in-Charge of the college Mr. Madhusudan Garain was elected the President of the meeting and with his permission the meeting started. The issues mentioned in today's meeting were discussed in phases.

- The minutes of last meeting was read and confirmed unanimously.
- It was confirmed that no cases of sexual harassment or any kind of harassment had occurred within the college premises. The necessity of keeping vigil was emphasized. The committee decided to hold meeting for review of work at regular intervals for reviewing the situation.

Since there were no other issues to discuss, after a short speech by the president, the meeting concluded with a vote of thanks to the members present.

Sniग्धा De.
Convenor

Internal Complaints Committee
G.G.D.C. Ranibandh
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NOTICE

Date: 21.08.2023

A meeting of the Internal Complaints Committee of GGDC, Ranibandh is scheduled to be held on 25.08.2023 at 2:00 pm in the meeting room of the Officer-in-Charge. All the members of the ICC are requested to attend the meeting in due time.

- Agenda: 1. Discussion about arrangement of an awareness programme.
2. Matters arising.


Officer-in-Charge

Officer-in-Charge
G.G.D.C. Ranibandh
Rautara, Bankura, 722135

Snigdha De.
Convenor

Convenor

Convenor
Internal Complaints Committee
G.G.D.C. Ranibandh
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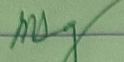
Resolution

Date: 25.08.2023

Place: Meeting room

Time: - 2:00 PM

Signature of the members present:

1.  (Mr. Madhusudan Garain)
2. Snigdha De. (Mrs. Snigdha De)
3. Ipsita Rajwar (Mrs. Ipsita Rajwar)
4. Ramkrishna Saha (Mr. Ramkrishna Saha)

Agenda: As per the notification dated 21st August, the following topics are discussed today.

1. Discussion regarding arrangement of an seminar awareness programme
2. Matters arising.

Resolution:

In today's meeting the Officer-in-Charge Mr. Madhusudan Garain, was elected as the President of the meeting and with his permission the work of the meeting started. The issues mentioned in today's meeting were discussed in phases.

- In this meeting it was decided that the committee will be organize a seminar on 5th September, 2023. As there were the fresh admissions to the WA courses, it was resolved that the new students should be informed about the existence and functions of this committee, and ~~was~~ reassured of the prompt and just redressal of in cases of harassment.
- The committee will be invited the honorable Chief Guest and honorable invited speakers of this upcoming programme.
- The committee will be assigned the honorable host of each technical session of this seminar.
- The committee will be assigned Mrs. Ipsita Rajwar, Assistant Professor in Mathematics, G.G.C. Ranibandh for technical support.
- The prospectus of this seminar will be designed by Mr. Ramkrishna Saha, Assistant Professor in History, G.G.C. Ranibandh.

Snigdha De.
Convenor

Internal Complaints Committee
G.G.C. Ranibandh
Rautara, Bankura, 722135