



**GOVERNMENT GENERAL DEGREE COLLEGE, RANIBANDH**

*Office of the Principal*

Vill + P.O. :Rautara \*P.S. : Barikul \*Dist. : Bankura \*Pin Code: 722135\* West Bengal\* India

Ph.: +917872790264 e-mail: [govtgencol.ranibandh@gmail.com](mailto:govtgencol.ranibandh@gmail.com) Website: [ranibandhgovtcollege.org](http://ranibandhgovtcollege.org)

**NOTIFICATION**

Memo no. RGC/TC/COM/2017/01

Date: 03/11/2017

This is hereby notified for all concerned that the Disciplinary and Grievance Cell of Government General Degree College at Ranibandh has been reconstituted comprising of following members for conscious and consistent improvement in the performance of the institution.

Disciplinary and Grievance Cell			
Sl. No	Name	Designation	Rank
1.	Sri Madhusudan Garain	Officer-in-Charge	Chairperson
2.	Sri Dibbendu Roy	Assistant Prof. Dept. Sanskrit	Convener
3.	Tanmay Singha Mahapatra	Assistant Prof. Dept. Bengali	Member

The committee is engaged in their administrative duties in connection with the redressal matter of the grievances of various issues including academic, general administrative, library related, canteen etc. with immediate effect.

TCS

Officer-in-Charge  
Officer-in-Charge  
G.G.D.C. Ranibandh  
Rautara, Bankura, 722135



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Date: 11/08/2018



**NOTICE**

A meeting of the Disciplinary and Grievance Cell of Government General Degree College at Ranibandh will be held on 16<sup>th</sup> August 2018 at 1.00 p.m. in the principal's chamber. The members of the Disciplinary and Grievance cell are hereby requested to attend the meeting in time.

Agenda discussed in the meeting:

1. Mechanism of redressal of grievances
2. Matters arising.

Convenor  
Disciplinary and Grievance Cell

Officer-in-Charge  
Government General Degree College,  
Ranibandh

Convenor  
Disciplinary and Grievance Committee  
G.G.D.C. Ranibandh  
Rautara, Bankura, 722135

Officer-in-Charge  
G.G.D.C. Ranibandh  
Rautara, Bankura, 722135

Minutes of the meeting held on 16/08/2018

Officer-in-charge, in his speech emphasized the need of minimize the grievance as far as possible practicable for conscious and consistent improvement in the performance of the institution. He said that positive and friendly ways are needed to be adopted for resolving the crisis situation than to go for punitive steps.

### Resolution:

- It was unanimously resolved that the committee would try their level best towards time bound redressal of all grievances submitted to the committee.
- The committee shall work independently to redress respective grievances.
- Grievance of serious nature shall be forwarded to the highest authority.
- Issue common in nature shall be sorted out then and there or within a stipulated time at the committee level.
- Grievance and disciplinary cell shall meet at least twice in a calendar year but in case of any emergent situation or if the situation demands so, the members shall not hesitate to meet any number of times for the sake of the institution.
- Record relating to grievance and redress shall be maintained properly.
- The redressal of departmental grievances if any shall be initiated and tried for settlement by the chairperson after discussing with the said department at the earliest.

The meeting was concluded with vote of thanks to the chair.

### Members Present:

1. MSg
2. Sibendu Roy
3. Ganmay Singh Mahapatra





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Date: 21/09/2018



**NOTICE**

A meeting of the Disciplinary and Grievance cell of Government General Degree College at Ranibandh will be held on 27<sup>th</sup> September 2018 at 2.00 p.m. in the principal's chamber. The members of the Disciplinary and Grievance cell are hereby requested to attend the meeting in time.

Agenda discussed in the meeting:

1. Confirmation of previous meeting.
2. Regarding complain received on grievance issue if any.
3. Matters arising.

Convenor

Disciplinary and Grievance Cell

Disciplinary and Grievance  
Committee  
Convenor  
G.G.D.C. Ranibandh  
Rautara, Bankura, 722135

Officer-in-Charge

Government General Degree College,  
Ranibandh

Officer-in-Charge  
G.G.D.C. Ranibandh  
Rautara, Bankura, 722135



Date - 27.9.2018

The meeting of the Disciplinary and grievance cell started at 2:00 P.M. under the chairmanship of Sri Madhusudan Garain.

### Agenda -

1. Confirmation of previous meeting.
2. Regarding complain received on grievance issue if any.
3. Matters arising.

Minutes of the meeting held on 27.09.2018

### Resolution:

- The minutes of last meeting was read and confirmed unanimously.
- A girl student complained against a male student. After inquiry the complainant and the accused both reached a mutual agreement and gave in writing that both of them won't communicate with each other anymore.

The meeting was concluded with vote of thanks to the chair.

### Member Present:

1. MSJ
2. Sibbendu Roy
3. Ganraj Singh Mahapatra



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## NOTIFICATION

Memo no. RGC/TC/2018/01

Date: 04/10/2018




This is hereby notified for all concerned that the Disciplinary and Grievance Cell of Government General Degree College at Ranibandh has been reconstituted comprising of following members for conscious and consistent improvement in the performance of the institution.

Disciplinary and Grievance Cell			
Sl. No	Name	Designation	Rank
1.	Sri Madhusudan Garain	Officer-in-Charge	Chairperson
2.	Sri Baidyanath Hansda	Assistant Prof. Dept. Santali	Convener
3.	Dr. Amar Hens	Assistant Prof. Dept. Chemistry	Jt. Convener
4.	Sri Dibbendu Roy	Assistant Prof. Dept. Sanskrit	Member
5.	Sri Kapil Mandal	Assistant Prof. Dept. Physics	Member

The committee is engaged in their administrative duties in connection with the redressal matter of the grievances of various issues including academic, general administrative, library related, canteen etc. with immediate effect.

  
TCS

  
Officer-in-Charge

Officer-in-Charge  
G.G.D.C. Ranibandh  
Rautara, Bankura, 722135



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Date: 16/08/2019



**NOTICE**

A meeting of the Disciplinary and Grievance Cell of Government General Degree College at Ranibandh will be held on 20<sup>th</sup> August 2019 at 1.00 p.m. in the principal's chamber. The members of the Disciplinary and Grievance cell are hereby requested to attend the meeting in time.

Agenda discussed in the meeting:

1. Mechanism of redressal of grievances
2. Matters arising.

Convenor

Disciplinary and Grievance Cell

Disciplinary  
and Grievance **Convenor**  
**Committee**  
G.G.D.C. Ranibandh  
Rautara, Bankura, 722135

Officer-in-Charge

Government General Degree College,  
Ranibandh

Officer-in-Charge  
G.G.D.C. Ranibandh  
Rautara, Bankura, 722135



Date - 20.8.2019

The meeting of Disciplinary and grievance cell started at 1.00 P.M. under the chairmanship of Sri Madhusudan Garain.

### Agenda:-

1. Mechanism of redressal of grievances.
2. Matters arising.

Minutes of the meeting held on 20/8/2019.

Officer-in-Charge, in his speech emphasized the need of minimize the grievance as far as practicable for conscious and consistent improvement in the performance of the institution. He said that positive and friendly ways are needed to be adopted for resolving the crisis situation than to go for punitive steps.

### Resolution:

- It was unanimously resolved that the committee would try their level best towards time bound redressal of all grievances submitted to the committee.
- The committee shall work independently to redress respective grievances.
- Grievance of serious nature shall be forwarded to the highest authority.
- Issue common in nature shall be sorted out then and there or within a stipulated time at the committee level.
- Grievance and disciplinary cell meet at least twice in a calendar year but in case of any emergent situation or if the situation demands so, the members shall not hesitate to meet any number of times for the sake of the institution.

- Record relating to grievance and redress shall be maintained properly.

- The redressal of office related grievance if any shall be initiated and tried for settlement by the chairperson after discussing with the said incumbent(s) at the earliest.

The meeting was concluded with vote of thanks to the chair.

Member present:

1. MSJ
2. Hansel
- 3.
4. Sibendu Roy
5. K. Mandal.



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Date: 06/12/2019

**NOTICE**

A meeting of the Disciplinary and Grievance cell of Government General Degree College at Ranibandh will be held on 12<sup>th</sup> December 2019 at 2.00 p.m. in the principal's chamber. The members of the Disciplinary and Grievance cell are hereby requested to attend the meeting in time.

Agenda discussed in the meeting:

1. Confirmation of previous meeting.
2. Regarding complain received on grievance issue if any.
3. Matters arising.

Convenor  
Disciplinary and Grievance Cell

Convenor  
*Disciplinary and Grievance* Committee  
G.G.D.C. Ranibandh  
Rautara, Bankura, 722135

Officer-in-Charge  
Government General Degree College,  
Ranibandh

Officer-in-Charge  
G.G.D.C. Ranibandh  
Rautara, Bankura, 722135



Date - 12.12.2019

The meeting of Disciplinary and grievance cell started at 2:00 P.M. under the chairmanship of Sri Madhusudan Garain.

### Agenda:

1. Confirmation of previous meeting.
2. Regarding complain received on grievance issue if any.
3. Matters arising.

Minutes of the meeting held on 12/12/2019

### Resolution:

- The minutes of last meeting was read and confirmed unanimously.
- A complaint against outsiders in the college. After inquiry the security guards were advised to check stickly college ID cards of every student before entering the college.

The meeting was concluded with vote of thanks to the chair.

### Members present:

1. MSJ
2. Bansal
- 3.
4. Abhishek Roy
5. K. Mandal.



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Memo no: RGC/TC/2019/2711

Date: 18/12/2019

**Formation of Discipline Committee**

This is hereby notified that Discipline Committee of Government General Degree College at Ranibandh has been formed comprising the following members by a unanimous decision taken in the Teacher's Council Meeting for transparent and healthy ambience of the institution.

Disciplinary and Grievance Cell			
Sl No.	Name	Role	Designation
1	Mr. Nurul Hasan	Convenor	Assistant Professor (WBES) Dept. of English
2	Mr. Ramkrishna Saha	Member	Assistant Professor (WBES) and HOD Dept. of History
3	Mr. Laxmikanta Murmu	Member	Assistant Professor (WBES) Dept. of Sanskrit

The Committee will engage in duties related to various academic and administrative grievances and redress them as soon as possible.

TCS

GGDC Ranibandh

Officer-in-Charge

GGDC, Ranibandh

GOVERNMENT GENERAL DEGREE COLLEGE  
RANIBANDH  
Rautara, Barikura, 722135



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Date: 07.02.2020

**NOTICE**

A Discipline Committee meeting regarding grievances will be held on 7<sup>th</sup> February at 1:00 pm in the conference hall. The members of the Grievance Redressal Committee are hereby requested to be present at the meeting.

Agenda:

1. Mechanism of Discipline committee and redressal of grievances
2. Matters arising.

*Hussain Hasan*  
Convenor  
~~Discipline~~  
Grievance Redressal Committee  
GGDC, Ranibandh

Convenor  
Discipline Committee  
G.G.D.C. Ranibandh  
Rautara, Bankura, 722135

*MPG*  
Sd/-  
Officer-in-Charge  
Government General Degree College at  
Ranibandh

Officer-in-Charge  
GGDC, Ranibandh  
Rautara, Bankura, 722135



Date: - 07/02/2020

A meeting of the <sup>Discipline committee about</sup> Grievance Redressal ~~cell~~ has been held on 7<sup>th</sup> ~~February~~ <sup>February</sup> 2020 at 1 P.M. in the Principal's chamber to discuss under the chairmanship of Sri Madhusudan Garain.

### Members Present:

1. MSJ ✓
- 2.
3. Nurul Hasan
4. Laxmikanta Murmu.
5. Anurag Kumar Sah

Agenda: 1. Mechanism of Grievance Redressal ~~cell~~ <sup>Committee</sup> by Discipline,  
2. Matters <sup>Arising</sup>.

Minutes of the meeting: Officer-in-charge of the institution chaired the meeting. With his permission the meeting proceeded. He emphasized on the minimization of grievances with appropriate redressals.

### Resolution:

- i) It was unanimously resolved that the committee would try their best to redress all grievances submitted to the committee.
- ii) Record relating to grievances and redress shall be maintained properly.
- ii) Grievance cell shall meet at least twice in a calendar year.

The meeting was concluded with vote of thanks to the chair.

Nurul Hasan  
Convener

Grievance Redressal Cell  
Convener

Grievance Redressal Committee  
G.G.D.C. Ranibandh  
Rautara, Bankura, 722135



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Date: 21.09.2020

**NOTICE**

A meeting of Grievance Redressal Committee is scheduled to be held on 24/09/2020 at 2:00 pm in the Google Meet platform. The members of the Grievance Redressal Committee are hereby requested to attend the meeting. The link for attending the meeting will be share in your WhatsApp number in time.

Agenda:

1. Grievances received
2. Matters arising.

Nurul Hasan  
Convenor  
Grievance Redressal Committee  
GGDC, Ranibandh

Convenor  
Grievance Redressal Committee  
G.G.D.C. Ranibandh  
Rautara, Bankura, 722135

*Mg*  
Sd/-  
Officer-in-Charge  
Government General Degree College at  
Ranibandh

Office of the Principal  
G.G.D.C. Ranibandh  
Rautara, Bankura, 722135

Date: 24/09/2020

An online meeting of Grievance Redressal Committee was held on 24<sup>th</sup> September 2020 at 2:00 pm in the Google Meet. ~~at 10~~

Members Present:

1. ~~MS~~ ✓

2.

3. Naveel Hasan

4.

5. ~~MS~~

6. Laxmikanta Mumar.

Agenda:

- Regarding grievances received (if any)
- Mechanism of Grievance Redressal cell
- Matters arising

Procedure and Resolution:

The online meeting started under the chairmanship of Sri Madhusudan Dasain, officer-in-charge, GGDPR Bankura. Some students raised issues of changing difficulty in changing subject combination.

Resolution:

- Students' enrolment and Registration issues are resolved by separate committees, Examination and Admission committees. It was resolved to inform the convenors of the aforesaid committees about the difficulties of subject combination students' faced.

- Students are to be well-informed about the function of Redressal cell.

The online meeting was concluded with a vote of thanks to the chair.

Convenor  
Grievance Redressal Committee  
GGD.C. Rautara  
Rautara, Bankura, 722135

Naveel Hasan  
Convenor  
Redressal Committee





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Date: 04.01.2021

### NOTICE

A meeting of Grievance Redressal Committee is scheduled to be held on 07/01/2021 at 2:00 pm in the Google Meet platform. The members of the Grievance Redressal Committee are hereby requested to attend the meeting. The link for attending the meeting will be share in your WhatsApp number in time.

Agenda:

1. Confirmation of issues redressed
2. Grievances received
3. Matters arising.

Nurul Hasan  
Convenor  
Grievance Redressal Committee  
GGDC, Ranibandh

Convenor  
Grievance Redressal Committee  
G.G.D.C. Ranibandh  
Rautara, Bankura, 722135

*msg*  
Sd/-  
Officer-in-Charge  
Government General Degree College at  
Ranibandh

Officer-in-Charge  
G.G.D.C. Ranibandh  
Rautara, 722135

Date: 07/01/2021

An online meeting was held on 7<sup>th</sup> January, 2021 at 2:00 Pm in the Google Meet.

### Members Present:

1. msg
2. Naveed Hasan
3. M
4. Laxmi Kanta Murmu
- 5.
- 6.

### Agenda:

- i) Confirmation of issues redressed of previous meeting
- ii) Regarding grievances received (if any)
- iii) Matters arising.

### Procedure and Resolution →

The meeting was held under the chairmanship of Officer-in-Charge. The minutes of the last meeting was read and confirmed unanimously.

### Resolution:

i) It was confirmed that the previous grievances are solved and the grievance students were satisfied.

ii) The convenor mentioned the problems of some students they raised by providing applications about the absence during for Internal assessment.

In response to that the committee was confirmed by the Examination committee that it had ~~been~~ rescheduled will reschedule the exam for those grievance students as and when the Officer-in-charge gives permission.

The meeting was ended with a vote of Thanks to the chair.

Convenor Naveed Hasan  
Grievance Redressal Committee  
GG.D.C. Rautara  
Rautara, Bankura, 722125



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Date: 03.12.2021

**NOTICE**

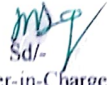
A Grievance Redressal Committee meeting will be held on 08/12/2021 at 2:00 pm in the conference hall. The members of the Grievance Redressal Committee are hereby requested to attend the meeting in time.

Agenda:

1. Confirmation of issues redressed
2. Grievances received
3. Matters arising.

Murad Hasan  
Convener  
Grievance Redressal Committee  
GGDC, Ranibandh

Convener  
Grievance Redressal Committee  
G.G.D.C. Ranibandh  
Rautara, Bankura, 722135

  
Sd/-  
Officer-in-Charge  
Government General Degree College at  
Ranibandh

Officer-in-Charge  
G.G.D.C. Ranibandh  
Rautara, Bankura, 722135



Date: 08/12/2021

A meeting has been arranged for Grievance Redressal Committee ~~at~~ under the Chairmanship of Sri Madhusudan Garain, Officer-in-charge, at Conference Hall at 2:00 PM.

### Members Present :-

1. ~~MS~~ ✓
2. Nurul Hasan

4. Renukshra Sen

5.

6.

3. ~~MS~~ Singh D.

Committee

GGDC  
BANKERS  
SCHOOL

### Meeting Agenda

- i) Confirmation of issues redressed.
- ii) Mechanism of Grievance Redressal cell.
- iii) ~~Issues regarding~~ Matters arising

### Minutes of the meeting :-

The Officer-in-charge, Sri Madhusudan Garain, presided over the meeting. Sir has emphasized on the functioning of the committee work after pandemic covid-19.

~~Reso~~ Resolution :- The students showed their dissatisfaction for not attending the classes physically during the lock-down period. But thankfully they had shown greater enthusiasm for attending the classes after a long time. It was resolved during the meeting that more transparent and active works will be done by the committee when it receives any grievances for maintaining a healthy and functioning of the college.

So far, the committee has not received any grievances.

The meeting ended with vote of thanks to the chair.

Muhammad Hasan

Convener

Grievance Redressal Committee

GGDC, Raurikandh

**Convener**

Grievance Redressal Committee

**GGDC, Raurikandh**  
Rautara, Bankura, 722135



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Memo no: RGC/TC/2020/01

Date: 10/02/2022

**Formation of Grievance Redressal Committee**

This is hereby notified that Grievance Redressal Committee of Government General Degree College at Ranibandh has been formed comprising the following members by a unanimous decision taken in the Teacher's Council Meeting for transparent and smooth function of the institution.

Disciplinary and Grievance Cell			
Sl No.	Name	Role	Designation
1	Mr. Nurul Hasan	Convenor	Assistant Professor (WBES) Dept. of English
2	Mr. Ramkrishna Saha	Member	Assistant Professor (WBES) and HOD Dept. of History
3	Ms. Snigdha De	Member	Assistant Professor (WBES) and HOD Dept. of Bengali

The Committee will engage in duties related to various academic and administrative grievances found and redress them as soon as possible.

TCS

GGDC Ranibandh

Officer-in-Charge

GGDC, Ranibandh

Officer-in-Charge  
G.G.D.C. Ranibandh  
Barikul, Bankura - 722135





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Date: 04.04.2022

**NOTICE**

A Grievance Redressal Committee meeting will be held on 07/04/2022 at 2:00 pm in the conference hall. The members of the Grievance Redressal Committee are hereby requested to attend the meeting in time.

Agenda:

1. Confirmation of grievances redressed
2. Matters arising.

*Nurul Hasan*

Convenor

Grievance Redressal Committee  
GGDC, Ranibandh

Convenor

Grievance Redressal Committee  
G.G.D.C. Ranibandh  
Rautara, Bankura, 722135

*MBJ*  
Sd/-

Officer-in-Charge  
Government General Degree College at  
Ranibandh

G.G.D.C. Ranibandh  
Rautara, P.O. Rautara, 722135

Date: 07/04/2022

A Meeting of Grievance Redressal Committee has been held under the chairmanship of Officer-in-charge at 2:15 PM at Conference Hall.

### Members Present :

1. ~~MSJ~~
2. Nuzul Hasan
3. Ranjitha Saha
4. Srigatha Das
- 5.
- 6.

### Agenda :

- i) Confirmation of grievances redressed
- ii) Matters arising

### Procedure and Resolution:-

The O-i-C Sir presides over the meeting. The convenor of the grievance committee confirms redressal of previous grievances found. He, later, emphasized on the for more fair and transparent mechanism of evaluation process of the institution.

Resolution: i) It was confirmed that the previous grievances were solved.

ii) So far, Grievance Redressal Committee has not received any grievances.

ii) Meeting ends with a vote of thanks to the chair.

Nuzul Hasan  
Convenor

Grievance Redressal Committee  
G.G.D.C. Ranibandh  
Rautara, Bankura, 722135.



**GOVERNMENT GENERAL DEGREE COLLEGE, RANIBANDH**

*Office of the Principal*

Vill + P.O. : Rautara \*P.S. : Barikul \*Dist. : Bankura \*Pin Code: 722135\* West Bengal\* India  
Ph.: +917872790264\* e-mail: [govtgencol.ranibandh@gmail.com](mailto:govtgencol.ranibandh@gmail.com) \* Website: [ranibandhgovtcollege.org](http://ranibandhgovtcollege.org)



Date: 11.12.2022

**NOTICE**

A Grievance Redressal Committee meeting will be held on 15/12/2022 at 2:00 pm in the conference hall. The members of the Grievance Redressal Committee are hereby requested to attend the meeting in time.

**Agenda:**

1. Smooth Functioning of Grievance Redressal Committee
2. Confirmation of grievances redressed
3. Matters arising

*Murid Hasan*  
Convenor

Grievance Redressal Committee  
GGDC, Ranibandh

*Grievances Redressal Committee*  
Convenor  
G.G.D.C. Ranibandh  
Rautara, Bankura, 722135

*M.S.*  
Sd/-

Officer-in-Charge  
Government General Degree College at  
Ranibandh

GGDC Ranibandh  
Rautara, Bankura, 722135



Date: 15/12/2022

A Grievance Redressal meeting has been held under the chairmanship of O-I-C Sir at 2:00 PM at Conference Hall.

Members present:

- |                    |                |
|--------------------|----------------|
| 1. <del>msj</del>  | 2. Snigdha De. |
| 3. Nurel Hasan     | 4.             |
| 5. Ramkeshwar Saha | 6.             |

Agenda:

- i) Smooth functioning of Grievance Redressal Committee
- ii) If any grievances were found.
- iii) Matters arising.

Resolution: i) <sup>Some</sup> Students had given applications for changing their subject issues regarding subject combination, which are resolved and addressed with students satisfaction.

ii) The function of Grievance Redressal cell is emphasized and resolved unanimously to redress problems of students as soon as possible.

iii) The meeting ends with a vote of thanks to the ~~comm~~ chair.

Nurel Hasan  
Convenor  
Grievance Redressal Committee  
G.D.C. Ranibandh  
Rautara, Bankura, 722135



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Date: 07/08/2023

**NOTICE**

A Grievance Redressal Committee meeting will be held on 10/08/2023 at 2:00 pm in the conference hall. The members of the Grievance Redressal Committee are hereby requested to attend the meeting in time.

Agenda.

1. Some students' dissatisfaction over Sem-V, end-semester result and their application for reviews
2. Matters arising.

*Nurul Hasan*

Convenor

Grievance Redressal Committee  
GGDC, Ranibandh

*M.D.G.*  
Sd/-

Officer-in-Charge

Government General Degree College at  
Ranibandh

*Convenor*  
*Grievance Redressal* Committee  
G.G.D.C. Ranibandh  
Rautara, Bankura, 722135

Date: 10/08/23

A meeting for Grievance Redressal Committee has been held under the chairmanship of O-i-c Sir at Conference Hall at 2:10 pm.

Members present:

1. MSJ
2. Nuzul Hasan
3. Ramkishan Sah
4. Saigda De.
- 5.
- 6.

Agenda:

- i) Students' dissatisfaction over result (V Sem) and their application for review.
- ii) Matters Arising

Resolution: The chairman presided over the meeting and under his chairmanship the following resolutions were taken -

ii) The Grievance Committee convenor presented the issue of post publication review to the meeting and he confirmed that the university has provided post links at postal for the reviews which were done by the ~~at~~ dissatisfied students. He also affirmed and ensured that the examination committee has taken care of it well.

ii) Other Apart from this, no grievances were found.

The meeting concluded with a vote of thanks to the chair.

Nuzul Hasan  
Convenor  
Grievance Redressal Committee  
G.G.D.C. Ranibandh  
Rautara, Bankura, 722135