



GOVERNMENT GENERAL DEGREE COLLEGE, RANIBANDH
Office of the Principal

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Minutes of IQAC meeting held on 25.11.2020

The meeting held on today is chaired by honourable Officer-In-Charge, Mr. Madhusudan Garain. Mr. Garain appreciated the IQAC members for their various activities. Next, IQAC Co-ordinator, Dr. Anirban Chattopadhyay has taken agendas to discuss the following points in the meeting.

1. At the beginning, the meeting has focused on the preparation and preservation of various data regarding to the 7-point criteria for assessment and accreditation process. Dr. Chattopadhyay discussed about the criteria required for NAAC and in this regard, all the members of IQAC committee understood their responsibilities about various activities.
2. The meeting has also highlighted on the matters relating to the "on duty leave" of teachers to attend FIP/OP/RC or any short-term course in online mode. Honourable Officer-In-Charge expressed his opinion about the process for issuance of No Objection Certificate (NOC) required for the said courses.

The meeting ended with vote of thanks to the Chair.

Signatures of the members present:

- 1.
- 2.
- 3.
4. Amahata
- 5.

- 6.
- 7.
8. Jitan Roy
- 9.
- 10.
- 11.

Co-ordinator, IQAC
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